



CONTROLLER OF EXAMINATIONS  
**SHAHEED BENAZIR BHUTTO UNIVERSITY**

Sheringal, Dir Upper, Khyber Pakhtunkhwa, Pakistan

**CLEARANCE CERTIFICATE**

For obtaining Transcript / Degree / Migration

It is certified that Roll No: \_\_\_\_\_ Registration No: \_\_\_\_\_

Name \_\_\_\_\_ S/D of \_\_\_\_\_

Department of \_\_\_\_\_ Program \_\_\_\_\_ Session \_\_\_\_\_

Campus/ Colleges: \_\_\_\_\_

has deposited all his/ her fee/ dues i.e. Admission, Examinations, Hostel etc. till date, and there is nothing outstanding against him/her. (Please Sign and Stamp)

1: Head of the Department: \_\_\_\_\_

2: Hostel Warden: \_\_\_\_\_

3: Provost: \_\_\_\_\_

4: Library Section: \_\_\_\_\_

5: Sports In-charge: \_\_\_\_\_

6: Transport In charge: \_\_\_\_\_

7: Account Section Examination: \_\_\_\_\_

8: Account Section Receipts: \_\_\_\_\_

9: Treasurer: \_\_\_\_\_



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**Transcript Application Form**

Attach  
Recent  
Photograph

**Note: The following documents are required to be attached with this application.**

- a. Provisional Transcript
- b. Copy of CNIC
- c. Recent Picture (backside attested)
- d. Previous DMC (F.A/F.Sc for BS Programs, B.A/ B.Sc for Master Programs, M.A/M.Sc for M.Phil....)
- e. Clearances certificate original copy

**1. Candidate Information:**

Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

CNIC No: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Degree/ Program: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Roll Number: \_\_\_\_\_ Last Examination Year: \_\_\_\_\_

**2. Previous Degree Information (Attach a Copy):** (F.A/F.Sc for BS Students and B.A/B.Sc for Master Students)

Degree Title: \_\_\_\_\_ Roll Number: \_\_\_\_\_

Maximum Marks: \_\_\_\_\_ Obtained Marks: \_\_\_\_\_

Board/University: \_\_\_\_\_

**3. Fee Detail:**

**Transcript Fee Rs: 800/-** Bank Branch: \_\_\_\_\_ Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_

Candidate Signature: \_\_\_\_\_

**Note: Processing time for transcript is 7 to 15 days.**

**4. For Secrecy Section:**

Received Date: \_\_\_\_\_ Form Sr. No. \_\_\_\_\_

Dispatched to Finance Section: \_\_\_\_\_ Received Back: \_\_\_\_\_

Transcript Printed Date: \_\_\_\_\_ Sr. No. \_\_\_\_\_

Remarks if any: \_\_\_\_\_

Signature: \_\_\_\_\_